

At LEVEL Furnished Living ([www.stayinglevel.com](http://www.stayinglevel.com)), our Guest Services team works around the clock to provide an exceptional customer experience. Located in downtown Vancouver LEVEL is the newest extended stay accommodation specializing in stays of one month or more and we're looking to add a fresh new face to the Guest Services team.

Do you bring to the table a passion for making people happy, great attitude, eye for administrative detail, professional look and integrity? Then we'd love to meet you.

#### Positions Available

Part- Time Guest Services (must be flexible for scheduling and night availability)

#### **Job Highlights**

- Greeting and registering LEVEL Guests
- Settling Guest accounts and maintaining Guest balances
- Responding promptly to all requests by guests and staff and inform appropriate contact
- Be able to problem solve when problems arise
- Performing concierge duties and meeting all guest requests
- Assist sales department on calls and site visits when needed

Hospitality and administrative experience an asset.

LEVEL introduces a new option for furnished apartment accommodation by way of contemporary furnishings, a focus on personalized service, a rooftop saltwater pool, and a professionally managed fitness centre. Each spacious LEVEL suite showcases comfortable design, fully-equipped kitchens and in-suite laundry. LEVEL uniquely combines the comforts of home and the convenience of hotel services

Please visit our website for more information [www.stayinglevel.com](http://www.stayinglevel.com). If you would like to be part of creating this new exciting brand, please email [careers@stayinglevel.com](mailto:careers@stayinglevel.com) with your resume or preferably, drop your resume in person. Please include availability.